



## SJAS Volunteer Opportunities – 2015/2016

The students and staff at our school depend on your willingness to volunteer time to our school. Your help lowers expenses in our school, provides opportunities to make connections with other families, and adds to the closeness of our school family. **Each family is expected to contribute a minimum of 8 hours of volunteer time (adult members only).** You do not necessarily need to come into the school during the day to volunteer. Some activities can be done at home or after school hours. Families can opt out of volunteering with a **monetary contribution of \$300** a year. **The opting out contribution will go towards playground equipment and improvements.**

Required hours or contributions are due by the last day of school. Slips for filling out volunteer information and hours will be available in the office on the “clip board”. The office will keep track of your hours and send out quarterly statements.

Please review the list of eligible volunteer opportunities below and check all that you are willing to help with and return to the office. We need your help for our school to succeed! Please contact the office if you have any questions or if your contact information changes during the school year.

**NOTE:** The following are **ineligible** towards volunteer hours worked: chaperoning field trips, meetings for elected officers or board members, walking in the Marathon.

### Year Round Opportunities:

- \_\_\_\_\_ **Lunch room helper** from 11:20 – 12:45. Duties include: serve lunch, scrape trays, and wash tables.  
Please indicate the days that you can help: \_\_\_\_\_
- \_\_\_\_\_ **Recess supervision assistant** on the playground from 11:30 – 12:20. If extremely cold or raining, students stay in the classrooms or watch a movie.  
Please indicate the days that you can help: \_\_\_\_\_
- \_\_\_\_\_ **Classroom helpers.** Please indicate your classroom preference, however, we may ask you to help in another classroom, depending on volunteers and classroom needs.  
\_\_\_\_ Kindergarten \_\_\_\_ 1<sup>st</sup> \_\_\_\_ 2<sup>nd</sup> \_\_\_\_ 3<sup>rd</sup> \_\_\_\_ 4<sup>th</sup> \_\_\_\_ 5<sup>th</sup> \_\_\_\_ 6<sup>th</sup>
- \_\_\_\_\_ **Maintenance helper.** Help Mr. Novak with special projects in the school, including the playground.  
Please indicate your area of experience/expertise: \_\_\_\_\_
- \_\_\_\_\_ **Faith, Family & Fun (FFF) Committee.** This group, made up of staff and parents, hosts two fundraisers each year. This group meets approximately three times a year for about an hour. Child care is available in the Preschool room. Fun activities provided by FFF Committee for the students and families: Teacher Feature, Guess Pumpkin Weight, St. Nick, Activity Day/Night, and Staff Appreciation lunches.
- \_\_\_\_\_ **Stewardship Committee.** This group works together to come up with ways to market/advertise our school in the community.
- \_\_\_\_\_ **Foley Foundation Representative.** This person would represent SJAS at the foundation meetings about four times a year.
- \_\_\_\_\_ **Library helper.** Helps librarian card, inventory, and shelve books.
- \_\_\_\_\_ **On-call Volunteer.** May be called for various needs as they arise.

## Fall Opportunities:

- \_\_\_\_\_ **Walk-a-thon.** (1<sup>st</sup> school fundraiser) Safety patrols along the route are needed to keep everyone safe.
- \_\_\_\_\_ **Book fair.** Volunteers assist librarian with sales of books at the book fair.
- \_\_\_\_\_ **All School activity day/night.** Help is needed to organize, supervise, setup/take down, and serve beverages, etc.
- \_\_\_\_\_ **Eye and ear screening.** These volunteers assist the school nurse during the school day to screen all children for difficulties in sight or hearing. You will receive instructions prior to the screening.

## Winter Opportunities:

- \_\_\_\_\_ **Cookie bake.** (2<sup>nd</sup> school fundraiser) MANY helpers are needed for this week long fundraiser which happens late November, early December. You do not need any baking experience to help! There is also a need for volunteers to count, package and be available when orders are picked up.
- \_\_\_\_\_ **Christmas program make-up.** Volunteers help 6<sup>th</sup> grade students apply make-up before each program.
- \_\_\_\_\_ **Family dance.** (Catholic Schools Week) Help is needed to organize and volunteer at this FFF sponsored event.
- \_\_\_\_\_ **Soup Fest.** (1<sup>st</sup> FFF fundraiser) Help is needed to organize and work at this event. This fundraiser is typically held on the last Sunday in February.

## Spring/Summer Opportunities:

- \_\_\_\_\_ **Garage Sale.** (2<sup>nd</sup> FFF fundraiser) Help is needed with organizing, set up and working at the garage sale. This fundraiser is typically held the second week in March.
- \_\_\_\_\_ **Community Breakfast, Silent Auction & Cash Raffle.** (3<sup>rd</sup> school fundraiser) Many volunteers are needed to help organize, decorate, set up silent auction and cash raffle as well as work at the event.
- \_\_\_\_\_ **Grade 4-6 activity night.** Help is needed in organizing, set up/take down, and supervise this fun event.
- \_\_\_\_\_ **Cotton candy.** Help is needed to make and pass out cotton candy to all the students.
- \_\_\_\_\_ **6<sup>th</sup> Grade Graduation.** 5<sup>th</sup> grade students and their parents organize and work at this celebration.
- \_\_\_\_\_ **Foley Fun Days Float.** Help is needed to organize and decorate a themed float. We need children and families to come walk with us! This is a great way to advertise our school.

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Parent/Guardian Name(s)

Phone Number(s)

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Email(s)



**NOTE:** You are not committing to any activities listed above by returning this sign-up sheet nor will you be asked to organize anything unless you request it. You will always be contacted prior to an event or activity to make arrangements that work with your schedule.